

BUSINESS ADMINISTRATION, A.S. (ALTOONA)

Seven Penn State campuses are scheduled for closure after Spring 2027: DuBois, Fayette, New Kensington, Mont Alto, Shenango, Wilkes-Barre, and York. New students are not being admitted at these campuses.

Begin Campus: Altoona

End Campus: Altoona

Degree Requirements

For the Associate in Science degree in Business Administration, a minimum of 60 credits is required:

Requirement	Credits
General Education	21
Requirements for the Major	48-52

9 of the 21 credits for General Education are included in the Requirements for the Major. This includes: 3 credits of GQ courses; 6 credits of GWS courses.

Requirements for the Major

To graduate, a student enrolled in the major must earn a grade of C or better in each course designated by the major as a C-required course, as specified by Senate Policy 82-44 (<https://senate.psu.edu/students/policies-and-rules-for-undergraduate-students/82-00-and-83-00-degree-requirements/>).

Code	Title	Credits
Prescribed Courses		
<i>Prescribed Courses: Require a grade of C or better</i>		
CAS 100	Effective Speech	3
ENGL 202D	Effective Writing: Business Writing	3
Additional Courses		
ACCTG 211	Financial and Managerial Accounting for Decision Making	4-6
or ACCTG 201 & ACCTG 202	Introduction to Financial Accounting and Introduction to Managerial Accounting	
BA 241 & BA 242	Legal Environment of Business and Social and Ethical Environment of Business	4
or BA 243	Social, Legal, and Ethical Environment of Business	
ECON 102	Introductory Microeconomic Analysis and Policy	3
or ECON 104	Introductory Macroeconomic Analysis and Policy	
MIS 204	Introduction to Management Information Systems	3
or MIS 250	Introduction to Problem Solving with Spreadsheet Analysis and Information Systems Management	
SCM 200	Introduction to Statistics for Business	4
or STAT 200	Elementary Statistics	
<i>Additional Courses: Require a grade of C or better</i>		
ENGL 15	Rhetoric and Composition	3
or ENGL 30H	Honors Rhetoric and Composition	
MGMT 301	Basic Management Concepts	3
or MGMT 301W	Basic Management Concepts	
MKTG 301	Principles of Marketing	3

or MKTG 301W Principles of Marketing		
Select one of the following:		3-4
MATH 21	College Algebra with Analytic Geometry with Applications I	
MATH 22	College Algebra With Analytic Geometry and Applications II	
MATH 110	Techniques of Calculus I	
Supporting Courses and Related Areas		
Select 12-13 credits from the following:		12-13
BA 100	Introduction to Business	
BA 250	Small Business Management	
BA 364Y	International Business and Society	
CAS 252	Business and Professional Communication	
MATH 22	College Algebra With Analytic Geometry and Applications II	
MATH 110	Techniques of Calculus I	
ACCTG 300 to ACCTG 399		
BA 300 to BA 399		
ECON 100 to ECON 399		
ENTR 100 to ENTR 399		
FIN 100 to FIN 399		
HPA 100 to HPA 399		
LER 100 to LER 399		
MGMT 100 to MGMT 399		
MIS 100 to MIS 399		
MKTG 100 to MKTG 399		
RM 100 to RM 399		
SCM 200 to SCM 399		

General Education

Connecting career and curiosity, the General Education curriculum provides the opportunity for students to acquire transferable skills necessary to be successful in the future and to thrive while living in interconnected contexts. General Education aids students in developing intellectual curiosity, a strengthened ability to think, and a deeper sense of aesthetic appreciation. These are requirements for all associate degree students and are often partially incorporated into the requirements of a program. For additional information, see the General Education Requirements (<https://bulletins.psu.edu/undergraduate/general-education/associate-degree-general-education-program/>) section of the Bulletin and consult your academic adviser.

The keystone symbol appears next to the title of any course that is designated as a General Education course. Program requirements may also satisfy General Education requirements and vary for each program.

Foundations (grade of C or better is required and Inter-Domain courses do not meet this requirement.)

- **Quantification (GQ):** 3 credits
- **Writing and Speaking (GWS):** 3 credits

Knowledge Domains

- **Arts (GA):** 3 credits
- **Humanities (GH):** 3 credits
- **Social and Behavioral Sciences (GS):** 3 credits
- **Natural Sciences (GN):** 3 credits

Note: Up to six credits of Inter-Domain courses may be used for any Knowledge Domain requirement, but when a course may be used to satisfy more than one requirement, the credits from the course can be counted only once.

Exploration

- Any General Education course (including GHW and Inter-Domain): 3 credits

University Degree Requirements

Cultures Requirement

3 credits of United States (US) or International (IL) cultures coursework are required and may satisfy other requirements

Writing Across the Curriculum

3 credits required from the college of graduation and likely prescribed as part of major requirements.

Total Minimum Credits

A minimum of 60 degree credits must be earned for a associates degree. The requirements for some programs may exceed 60 credits. Students should consult with their college or department adviser for information on specific credit requirements.

Quality of Work

Candidates must complete the degree requirements for their major and earn at least a 2.00 grade-point average for all courses completed within their degree program.

Limitations on Source and Time for Credit Acquisition

Credit used toward degree programs may need to be earned from a particular source or within time constraints (see Senate Policy 83-80 (<https://senate.psu.edu/students/policies-and-rules-for-undergraduate-students/82-00-and-83-00-degree-requirements/>)). For more information, check the Suggested Academic Plan for your intended program.